#### THE NEED TO GAIN ISO 19650 CERTIFICATION IS GROWING!

#### **ARE YOU READY**?



#### + 44 (0) 191 323 3960 hello@simplycertification.co.uk

### WHAT IS A GAP ANALYSIS?

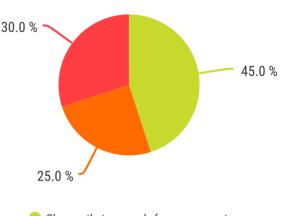
Our Gap Analysis will provide clarity

A Gap Analysis will provide you with clear direction on what you need to work on to <u>get your organisation assessment</u> <u>ready</u> for certification.

The output is an <u>easy to understand</u> traffic light style report defining the areas against the clauses of the standard which need to be addressed.

A <u>straightforward and remote assessment</u> is carried out by one of our friendly experts.

The assessment **<u>lasts around one day</u>** with a finalized report issued within three working days.



Clauses that are ready for assessment
Clauses that need a little refining
Causes that are non existent

#### THE BENEFITS OF A GAP ANALYSIS

- <u>Saves so much time</u>, resource and cost in trying to understand where to start on your organization's journey to meet the standard.
- Provides a <u>quick and clear</u> overview to present to management and other stakeholders within your organization on what is required to get closer to getting ready for certification.
- Provides a <u>starting point</u> to help with planning around implementation of ISO 19650

#### **DELIVERED REMOTELY**

All of our ISO 19650 assessments are delivered remotely.

This allows flexibility for assessor allocation, reduced costs in terms of travel.

## WORLD WIDE ASSESSORS

Our Simply Certification team are across the globe, meaning we will attempt to assign you with an assessor who will speak your language and understand factors that are local to you.









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## **1. APPLY**

Complete our<u>online form</u> providing your contact details and information about your organisation.

You will be issued a quotation for you to review within 48 hours. If you want to progress, simply accept the quotation and an invoice will be issued.

Once payment is made you will be assigned one of our world wide assessors.

# 2. ASSESSMENT

Your assessor will be in touch direct to arrange a mutually convenient time to conduct the Gap Analysis.

You will receive a Microsoft Teams invite so that you can save the date in your calendar and access a link to join on the day of the Gap Analysis. This will allow you to share your screen and any documents on the day of the Gap Analysis.

The session will start around 9.30am. Your assessor will run though a series of questions with you to identify what is currently in place. The session will last between 3-6 hours.

**3. REPORT** 

Once the session is complete, your assessor will run through the gaps that they have found and present the overall outcome of the session.

Within 3 working days, the finalised report will be issued to you by email, so that you can read the detail of each of the findings.

Once you have addressed the gaps, you are then assessment ready and can move onto the certification process!

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